

# Nguyen Thi Quynh Trang

## HOSPITALITY MANAGEMENT

### Objective

- Short-term: have a stable job, become an excellent employee, accumulate more experience, practice skills to solve work effectively, accurately and quickly.
- Long-term: have a chance to become a senior employee



### Education

#### DONGNAI TECHNOLOGY UNIVERSITY

OCT 2018 - APRIL 2020

Major: Hospitality management

GPA: 3.6/4



### Work Experience

#### TEACHER

AUGUST 2019 - PRESENT

HOA AN primary school

Main responsibilities:

- Teach English to children.
- Take care of children's health and eat and drink

#### RESTAURANT RECEPTION

AUGUST 2019 - PRESENT

Long Phung Cat Tuong, Golden Lotus

Main responsibilities:

- Welcoming customers in the most polite and professional manner.
- Answering questions
- Receiving information and feedbacks from customers and forwarding them to the relevant specialized departments.

#### Achievements and skills gained:

- Be assessed positively by the shop's boss: active, extremely adaptable...
- Observe, learn and catch customers' taste well.
- Improve English Communication Skill.

#### ONLINE SHOP

2017 - PRESENT

Freelancer

- Sell goods for Foreigners and Vietnamese.
- Advertise products on media publications such as: facebook, instargram, shopee,...
- Make reports of sales every day.

#### Achievements and skills gained:

- Be assessed positively by customer.
- Observe, learn and catch customers' taste well.
- Improve English Communication Skill.



### Activities

#### THE GREEN SUMMER CAMPAIGN

MAY 2019 - JUNE 2019

- Participating in distributing clothes and rice to disadvantaged children.
- Participate in road construction to help people.



January 14, 2000



Male



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Bien Hoa, Vietnam



websitedesmalt.wordpress.com

### SKILLS

Office

Logical thinking and creative

Public Speaking

### INTERESTS

- Traveling
- Music, Reading book

- Support high school students in their field of study.
- Introduction to school and major hospitality management.



## Certifications

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- Certificate in Advanced English.
- Presentation and teamwork communication skills.
- Problem solving skills, creative thinking.

**2020**

## Honors & Awards

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VMG Scholarship in 18st 2019 and winner The face DNTU 2019

**2019**

## Additional Information

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Can communicate in Chinese ( HSK4).



## References

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